



DEPARTMENT OF SOCIAL DEVELOPMENT

DROP-IN-CENTRE SERVICE PACKAGE

1. INTRODUCTION

The service package presented here is for Drop-In Centers providing services for Orphans and Vulnerable Children (OVC) affected and those infected by HIV and AIDS.

2. STRATEGIC OBJECTIVE OF THE PROGRAMME

The objective of the programme is to reduce the psycho-social impact of HIV and AIDS on children infected and affected by HIV and AIDS.

3. VALUES AND PRINCIPLES

- 3.1. To Protect and promote human and children's rights
- 3.2. Ensure that children, as far as possible, remain and are cared for in their homes or communities of origin.
- 3.3. Ensure that services are accessible, community based and differentiated along a continuum of care including psychosocial support for OVC, their primary caregivers and families.
- 3.4. Ensure that communities and stakeholders, including OVC and their primary caregivers and families, are involved in the planning, decision-making, Implementation and monitoring of policies and programmes.
- 3.5. Develop the capacity of individuals, families and communities to realise the material and non-material rights of children.
- 3.6. Adopt an inclusive approach to enable OVC to be exposed to the same challenges, activities and opportunities that promote their social participation and development as all other children.

4. DEFINITIONS

A drop-in centre is a community-based facility providing basic services aimed at meeting the emotional, physical and social development needs of vulnerable children

5. LEGISLATIVE FRAMEWORK AND GUIDELINES

- 5.1. Children's Act No.38 of 2005
- 5.2. Children's Amendment Act No. 41 of 2007
- 5.3. The Constitution of the Republic of South Africa No. 108 of 1996
- 5.4. Guideline for the registration of Drop-In Centres
- 5.5. National Strategic Plan on HIV,STIs and TB (NSP)2012- 2016
- 5.6. Guidelines for establishing Community Multi-Purpose Centres(DIC)
- 5.7. Norms and Standards Of Drop-In Centres
- 5.8. Guidelines for Social Services to children infected and affected by HIV and AIDS
- 5.9. Policy Framework for OVC
- 5.10. National Action plan for Orphans and Children made vulnerable by HIV and AIDS NAP(2009- 2012)
- 5.11. Non-Profit Organization Act No. 71 of 1997
- 5.12. Public Finance Management Act No.1 of 1999
- 5.13. Social Assistance Act of 1992
- 5.14. Policy on Financial Awards
- 5.15. Children's Act No. 38 of 2005

6. TYPES OF SERVICES/PROGRAMMES

- 6.1. Outreach Programme
- 6.2. Life skills Programme
- 6.3. Material assistance
- 6.4. School support programme
- 6.5. Link OVC with specialised services
- 6.6. School Holiday Programme

7. REGISTRATION REQUIREMENTS

- 7.1. The Drop-In Center must register with the Department in accordance with the Children's Act.
- 7.2. Registration is conducted in accordance with the Norms and Standards for Drop-In Centers (N&S attached)

8. LEVELS OF INTERVENTION

8.1. Prevention

- 8.1.1. Conduct community assessment to identify needs
- 8.1.2. Conduct early identification of orphans and vulnerable children
- 8.1.3. Identify child and youth headed households and do needs prioritization
- 8.1.4. Conduct community conversations within DICs communities

8.1. Early intervention (non-statutory)

8.2.1. Life skills Programme

- Guide children on household chores
- Facilitate recreational activities
- Capacitate children on self-protection(e.g. against HIV infection, physical/sexual abuse, substance abuse)
- Financial capacity/budgeting
- Facilitate confidence building activities(e.g. harness leadership skills identified)
- Assist with gardening skills

8.2.2. Material assistance

- Assist children with school uniform
- Provide OVC with toiletries including sanitary pads
- Assist children with laundry
- Provide children with breakfast
- Provide children with lunch
- Provide children from CHH with dinner packages

8.2.3. School support programme

- Monitor OVC school attendance programme
- Supervise OVC school work
- Assist OVC with school homework

8.2. Statutory intervention/residential/alternative care

- 8.3.1. Link OVC with specialised services
- Refer OVC to Social Workers for alternative care
- Refer OVC to Nurses, Doctor, Psychologists, Priest
- Refer OVC to legal institutions for legal documents e.g. writing of wills etc.
- Refer OVC to to Home Affairs for vital or other documents (e.g. birth certificates, death certificates etc.)
- Refer for estates etc.
- Refer OVC to Social Workers for alternative care
- Refer OVC to Nurses, Doctor, Psychologists, Priest
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- Refer for estates etc.

8.3. Reconstruction and aftercare

8.4.1. School Holiday Programme

- facilitate camps for OVC
- Facilitate recreational trips for OVC
- Assist with programmes like computer literacy

9. INDICATORS

ACTIVITY	INDICATORS
Conduct outreach programme	<ul style="list-style-type: none"> • Number of communities assessed • Number of vulnerable children identified • Number of orphans identified • Number of youths identified • Number Child Headed Households identified
Provide material assistance	<ul style="list-style-type: none"> • Number of children received breakfast • Number of children received lunch • Number of children received dinner • Number of children received uniform • Number of children received meals on wheels • Number of children received food parcels • Number of beneficiaries receiving school uniforms • Number of CCF support for HIV & AIDS
Provide School support services	<ul style="list-style-type: none"> • Number of children monitored for school attendance • Number of children linked with educators • Number of children supervised with school/homework • Number of children engaged moral regeneration and lifeskills • Number of youths engaged moral regeneration and lifeskills
Provide Support services	<ul style="list-style-type: none"> • Number of OVC referred for alternative care) • Number of OVC referred for social grants • Number of OVC referred for specialized therapy services • Number of beneficiaries referred to PH clinics
Provide After school programmes	<ul style="list-style-type: none"> • Number of children guided on households chores • Number of children participating in recreational/extramural activities • Number of children empowered on self-protection (e.g. against HIV & AIDS, substance abuse etc)

Provide Holiday programmes	<ul style="list-style-type: none"> • Number of camps undertaken (and number of children) • Number of education trips undertaken (and number of children)
Link children with relevant services	<ul style="list-style-type: none"> • Number of children/youths linked with poverty alleviation projects • Number of children linked with local authorities e.g. local government for housing • Number of children linked with creches • Number of children linked with financial assistance (bursaries)
Monitor support groups	<ul style="list-style-type: none"> • Number of support groups for children in the centre monitored • Number of support groups for youths in the centre monitored
Empower primary care givers	<ul style="list-style-type: none"> • Number of care givers who received accredited training
Provide administration services	<ul style="list-style-type: none"> • Number of care givers receiving stipend • Monthly reports • Monthly financial reports • Audited financial statements • Six monthly reports • Annual reports

10. TARGET GROUP

- Children affected and those infected by HIV and AIDS
- Youth affected and those infected by HIV and AIDS
- Child-Headed Households
- Youth Headed Households
- People With disabilities